

NATIONWIDE  
*Arizona Air National Guard*  
Active Guard/Reserve (AGR) Announcement  
JOINT FORCES HEADQUARTERS/HRO  
5636 East McDowell Road, Bldg M5710  
Phoenix, Arizona 85008-3495  
PHONE (602) 629-4826: DSN 853-4826  
WEBSITE: //dema.az.gov/azng-human-resources

ANNOUNCEMENT NUMBER:  
20-391A

OPENING DATE:  
5-Dec-2020

CLOSING DATE:  
5-Jan-2021

POSITION TITLE, SERIES, GRADE AND POSITION NUMBER:  
Security Officer, Capt/O3 (immediately promotable)-Lt Col/O5, MPCN: 008815734

APPOINTMENT FACTOR:  
OFFICER ☒ ENLISTED ☐

AFSC:  
31P3

LOCATION OF POSITION: 162nd Wing, Tucson, Arizona

**AREA OF CONSIDERATION:** This position is in the Active Guard and Reserve Force and is **open to current members and those eligible for membership of the (All Units), Arizona Air National Guard.** Individual selected will receive an Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications. **PCS funds are authorized.**

**NOTE:** This position is subject to rotating shifts, night shifts, and weekends/holidays.

**NOTE:** MUST BE ABLE TO QUALIFY FOR AFSC 31P3.

**NOTE:** Applicants in the grade of Capt/O3 must be immediately promotable to Maj/O4.

**NOTE:** Placement/Promotion is contingent upon Control Grade availability and successful Manpower Change Request (MCR).

**NOTE:** Must possess a Valid Driver's License.

**INSTRUCTIONS FOR APPLYING:**

**Applications must be submitted following the instructions on this announcement. Incomplete applications will not be processed. Written explanation is required for any missing documents. The following items are mandatory for all AGR announcements:**

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position.**
- **Detailed Resume**
- **AZNG Forms 335-2-R, Knowledge, Skills and Ability Supplement**
- **Current Report of Individual Personnel (RIP). RIP can be obtained from the servicing Military Personnel Flight (MPF). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (vMPF). Select 'Record Review' and then 'Print/View All Pages'. For Enlisted Members, documents MUST show your ASVAB scores.**
- **Copy of current Fitness Test scores, if exemptions exist please include the AF 469. Must be within 12 months.**
- **Copy of AF Form 422, Physical Profile Serial Report and DD Form 2992 (for flight status), Flight Physical. (Both forms must be current within 12 months) This form can be obtained from your Wing Clinic.**

**The following documents are not required but strongly recommended for validation of experience/education:**

- **Letter of verification of Security Clearance from local Security Manager.**
- **AZ Form 34-1, Arizona AGR Application Supplement**
- **AZNG Form 335-1-R, Military Brief**

**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be postmarked No Later Than the closing date on this announcement. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for individuals who are deployed or assigned OCONUS. Please send electronic package, including a copy of deployment orders, by clicking the "Contact Us" link on the Dema.az.gov website then clicking AZNG Human Resources Office link. NO BINDERS OR BOUND DOCUMENTS PLEASE.****

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## **NATIONAL GUARD REQUIREMENTS:**

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. If selected member is pregnant, orders may commence as long the member can safely perform duties within the restrictions of the AF 469 and with chain of command approval.
3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers and those within their first 24 months of an AGR assignment or reassignment must submit a Statement of Understanding prior to the closing date of this announcement. If selected you must submit a Waiver for Exceptional Circumstances through the HRO remote to the HRO for approval. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. Individuals selected for Control Grade positions are subject to Control Grade availability.

## **Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program**

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**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

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**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

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## **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**

**Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.**

1. Knowledge of all security and law enforcement programs AF-wide. Develops, implements, and executes guidance for applying security policy, procedures, techniques, equipment, and methods to a variety of work situations and various levels of security controls.
2. Ability to use analytical skills to conduct analysis on a broad range of security programs, and identify, implement, and plan for new solutions necessary to combat security issues, conventional methods and procedures.
3. Skilled at providing senior-level technical expertise and advice for new developments and advances in security techniques.
4. Skilled with organizational communication to develop working relationships and manage program segments with diverse military, civilian, professional, and technical populations.

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**SPECIALIZED EXPERIENCE:** Must have experiences in developing, implementing, and managing the Wing's law enforcement, physical security, wing security, and Anti-Terrorism and Force Protection programs. Have working knowledge on the Security Forces programs and the Defense Force program with expert knowledge and premier technical authority on the development, implementation, and management of law enforcement, physical security, installation security, and anti-terrorism programs, policies, procedures, and equipment. Must have knowledge of Air Force security concepts, principles, and practices to review, independently analyze, and resolve complex security problems. Competent knowledge of all Air Force and Air National Guard security and law enforcement program

**BRIEF JOB DESCRIPTION:** This position is for non co-located/stand-alone or host Air National Guard (ANG) Wings or ANG Security Forces organizations co-located on non-Air Force installations. This position is located in the Mission Support Group, Security Forces Squadron (SFS). The primary purpose of this position is the principal advisor to the Wing Commander as the Anti-Terrorism Officer (ATO) and reports to the Mission Support Group Commander as the Defense Force Commander (DFC) with responsibility over the SFS; develops, implements, and manages the wing law enforcement, physical security, wing security, and Anti-Terrorism and Force Protection (AT/FP) programs.

**SELECTING OFFICIAL:** Lt Col Greg Hoffman

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